



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – June 3, 2026

1. Call to Order: June 3, 2026, at 7:05pm

- **Members present:** Chairperson: Elizabeth Williams; Water Commissioners: Joe Monette (JM), Bob Marien (BM); Water System Operator and Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Absent:** Bob Brown (BB)
- **Guest(s):** John DiBatista

2. Review and Approve Minutes: Meeting minutes from May 2026 were reviewed and approved as edited.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$102.75 collected. \$66.00 water income, \$6.75 in interest, and \$30 late fee.
- **Expenditures** - \$4081.54 paid out to include \$110 in salaries, \$51.18 in utilities, \$581.25 for road maintenance supplies, \$3309.11 to the Town of Westminster for water, and \$30 for water testing
- **Billing** – All but 1 household has paid their water bill. There was more discussion about sending a water shutoff notice.
- **Payments Approvals** – Nothing currently.
- The water rate increase notice has been printed and will be distributed with the annual meeting announcement.
- **Other** – A tax extension has been filed. Derek is currently looking for someone to prepare the taxes for the district.

B. Water System Report:

- **Water Testing** - Water samples will be taken around June 16th for bacteria and chlorine.
- Last month's test results have been received and all the results were favorable. Lead and copper were very low; TTHMs were 67 out of 80.
- Fitchburg is making adjustments on chemicals used to treat water that we eventually use. Ideally, it will help with high TTHM values, but may have no effect at all. We shall see.
- There is one house in the district that is not currently connected to the water system because it is under construction.
- CCR (consumer confidence report) is being worked on and will be distributed to all prior to July 1.
- **Action Item:** Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
 - DK has been in communication with Andy Divoll about taking on some of this role.

C. Maintenance Report: Roads and Bridge

- The board members thank Bob Brown for his hard work on the road repairs throughout the park, specifically on North Shore Road. It is noticed and very much appreciated!
- Thank you to Sokol's for decorating the bridge with flags and the flower boxes.

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- John DiBattista requested 3 paving companies to come back and provide additional estimates for Leino Park Road. These estimates will be available for review to those in attendance at the Annual meeting (June 27, 2026)
 - Davenport Paving was able to review their ideas for repairing Leino Park Road and explained that a full regrade and pulverization is not necessary. Repaving can be done with a less expensive method but still include driveway milling at aprons to allow flush entrances and a smooth entrance to the bridge.
 - Board members reviewed and discussed each estimate thoroughly. These estimates will be presented at the Annual District meeting (June 27th) for discussion and final approvals.
- There is a dead tree on North Shore Road that needs to be removed prior to any repaving is done. Estimates will be gathered.
- **Rights of Way Committee** – Present: Joe Monette. Absent: Martha Sullivan, Darrel and Tom Hopkins, Andy Divoll, Matt Gould
- Action Item: Locate and clearly identify all ROW throughout the park.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - The edited May LPWD monthly meeting minutes will be posted.
 - An announcement has been added for the Annual District Meeting (to be held June 27th at 10am).
- **Mail and E-mail** LPWD@LeinoPark.org
 - The following notices will be distributed to all members: Water rate increase notice, a call for community help, and an annual meeting reminder.

4. New Business:

- The annual meeting is confirmed for Saturday June 27th at 10am. Please plan to attend!
 - The annual meeting agenda was reviewed, and the board discussed action items to ensure they are included for consideration at the meeting.
- The board is looking for new members! There are open board positions, a water system operator position, in addition we are seeking active members of our community to participate in monthly meetings.

5. Old Business:

- Please keep all rights of way clear and accessible for all residents to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.

6. Adjournment: Meeting adjourned at 8:27 p.m.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month, July 1, 2026, at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

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Respectively submitted,

Amie Robillard, Clerk/Moderator

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