



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – September 2, 2026

1. **Call to Order:** September 2, 2026, at 7:06pm
 - **Members present:** Chairperson: Elizabeth Williams; Water Commissioners: Bob Brown (BB), Bob Marien (BM), Joe Monette (JM); Water System Operator and Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
 - **Guest(s):** Shannon and Andy Divoll, Martha Gauvin, Kathie Cress
2. **Review and Approve Minutes:** Meeting minutes from August 2026 were reviewed and approved as edited.
3. **Reports -**
 - A. **Treasurer Report (Finance/Budget):**
 - **Receipts** – \$20,663.35 collected. \$17,393.41 from a bridge fund payment, \$2,192.26 in interest, \$1,077.68 water income.
 - **Expenditures** - \$1,969.75 paid out to include \$110 in salaries, \$55.79 in utilities, \$30 for water testing, and \$7.12 for road maintenance.
 - **Billing** – 4 households have not paid their water bill; late fees have been added.
 - **Payments Approvals** – Invoice for hydrant insurance been received; approved for payment. Water bill from the town of Westminster; approved for payment.
 - **Other** – Paperwork has been prepared and sent for taxes to be filed.
 - A review of the current finances and account balances was provided. Authorization was given to Derek to move money as he sees fit between accounts, maintaining that
 - B. **Water System Report:**
 - **Water Testing** - Water samples will be taken around September for bacteria and chlorine.
 - All water valve cover boxes on North Shore Road and some on Pine Street were opened.
 - All curb stops on North Shore were located using the metal detector.
 - TTHM readings came back at a 67, which keeps us below the needed average of 80.
 - There was a water main break at the end of Old Oak Avenue. Emergency repairs were provided by HydraTech.
 - Action Item: Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
 - DK has been in communication with Andy Divoll about taking on some of this role.
 - C. **Maintenance Report: Roads and Bridge**
 - Fire hydrant painting is planned to be completed in the coming weeks.
 - Scott Haggerty was contacted regarding the broken crossbeam under the bridge as well as some needed maintenance. The company will be out in the coming weeks to repair and provide maintenance.
 - An updated estimate was provided by Davenport to include milling at the end of Old Oak, near the boat ramp and the new drain, which will prevent water piling up and will help with drainage around driveways. The additional cost is \$4,000. A motion was made to add the additional milling cost for a total of \$24,800; approved.

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- A drainage structure was installed at the end of Old Oak Ave.
- Leino Park Road has been paved
- North Shore Road has been pulverized, and the first coat of paving has begun.
- Road closure notices have been provided to all residents outlining the dates of above paving and road closures.
- Action Item: Locate and clearly identify all ROW throughout the park.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - July LPWD monthly meeting minutes will be posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Nothing currently.

5. Old Business:

- Please keep all rights of way clear and accessible for all residents to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.

6. Adjournment: Meeting adjourned at 8:21 p.m.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month, October 7, 2026, at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard, Clerk/Moderator
Amie.1206@gmail.com