



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – March 5, 2025

1. Call to Order: March 5, 2025 at 7:03pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Joe Monette (JM), Bob Brown (BB), Bob Marien (BM), Water System Operator and Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Members absent:** Back-up Water System Operator: David Crumbley (DC)
- **Guests:** Darrel Hopkins

2. Review and Approve Minutes: Meeting minutes from February 2025 were approved as posted.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$1186.84 received. Income includes water payments (\$1137.41), interest (\$9.43), and late fee (\$40).
- **Expenditures** - \$5132.51 paid out. Expenses include park utilities (\$61.13), water testing (\$30), road maintenance supplies (\$1112.50), salaries (\$110), water from Westminster (\$3791.67), misc towards tree removal (\$400).
- **Billing** – Water payments have been received from all but 6 residents. Late penalties will be added to those who have not made payment arrangements.
- **Payments Approvals** – Nothing to be approved at this time.
- Derek will prepare paperwork to be taken to the accountant for taxes.

B. Water System Report:

- **Water Testing** – Water samples were taken on Tuesday, March 11th for chlorine and bacteria.
- Quarterly TTHM results were received and last month was 61 which is good.
- **Maintenance of Lines and Meters** – Derek met with a MA DEP representative to conduct a sanitation survey of Leino Park.
- Action Item: Find a back-up water system operator. Would anyone like to consider learning this process?
- Action Item: Exercise and clean the one remaining blow-off valve at the end of Old Oak Ave near the boat ramp.

C. Maintenance Report:

- **Roads and Bridge** – Road patching needs to be completed, but there will be no patching done in temperatures under 30-degrees.
- Discussion about plowing and where to put the snow to keep the roads as wide/passable as possible without affecting homeowners lawns.
- Action Item: Locate a contractor who has graded base available to repair Pine Street.
 - Board has previously approved \$1200 for graded base/general road improvements to Pine Street.
- **Paving Committee** – absent: Andy Divoll, Brian Berube, Mike Champa, Joe Monette.
 - Action Item: Collect quotes from various paving companies.
 - Action Item: Consider increasing the maintenance fee to make paving repairs. This will be

Leino Park Water District (LPWD)
Board of Commissioners' Meeting – March 5, 2025

further considered when quotes are received.

- **Rights of Way Committee** – present: Martha Sullivan; absent: Matt Gould, Joe Monette, Darrel and Tom Hopkins, Andy Divoll.
 - Action Item: Locate and clearly identify all ROW throughout the park.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - January LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- Nothing at this time.

5. Announcements:

- The next Westminster Special Town meeting is May 3rd – it is anticipated that the Petition to get funding for the repaving of Leino Park Rd will be added to the agenda. Please plan to attend and support our efforts to repave Laino Park Road.
 - In preparation for the town meeting, Derek and Elizabeth had a conversation with Josh Hall from DPW. Josh explained that this petition is going to be on the warrant in May, however we need to be prepared for a negative outcome as the Town is not able to provide public money for private projects, such as this.
 - Elizabeth will reach out to town attorney to understand Towns perspective on this and why they would not be able to release funds.

6. Old Business:

- Please be cautious as the tree stump at the end of Leino Park Rd remains. A cone has been placed for visual awareness.
- Please keep all rights of way clear and accessible for all resident to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.
- The wood on our ‘Leino Park’ sign is beginning to rot. The sign will be replaced, but this project will wait until the spring.
- Action Item: Approach the residents of Parkwood Lane and invite them to monthly meetings, discuss the use of the bridge, and contribute towards the repayment.

7. Adjournment: Meeting adjourned at 7:49pm

Next Meeting: The next LPWD Board meeting will be held on the first **Wednesday of next month: April 2nd** at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,
Amie Robillard - Clerk/Moderator
AmieR@leinopark.org