



**Leino Park Water District (LPWD)**  
**Board of Commissioners' Meeting – May 8, 2025**

**1. Call to Order:** May 8, 2025 at 7:04pm

- **Members present:** Chairperson: Elizabeth Williams (EW); Water Commissioners: Bob Marien (BM), Water System Operator and Treasurer: Derek Knerr (DK); Back-up Water System Operator: David Crumbley (DC); Clerk/Moderator: Amie Robillard (AR).
- **Members absent:** Water Commissioners: Bob Brown (BB), Joe Monette (JM)
- **Guests:** Darrel Hopkins

**2. Review and Approve Minutes:** Meeting minutes from April 2025 were approved as edited.

**3. Reports -**

**A. Treasurer Report (Finance/Budget):**

- **Receipts** – \$9.63 received. Income includes interest (\$9.63).
- **Expenditures** - \$231.43 paid out. Expenses include park utilities (\$50.31), water testing (\$71.12), salaries (\$110).
- **Billing** – Water payments have been received from all residents. Thank you!
- **Payments Approvals** – One bill for water from the town of Westminster (\$3250.08).
- Derek will be following up on the paperwork that has been sent to the accountant for taxes to be prepared.

**B. Water System Report:**

- **Water Testing** – Water samples will be taken on Tuesday, May 13<sup>th</sup> for bacteria, chlorine, TTHM, HAA5s, magnesium and iron.
- Hydrant flushing will begin the weekend of May 10<sup>th</sup>.
- LPWD CCR will be prepared and submitted to the DEP before the due date in July.
- **Maintenance of Lines and Meters** – Nothing at this time.
- Action Item: Find a back-up water system operator. Would anyone like to consider learning this process?
- Action Item: Exercise and clean the one remaining blow-off valve at the end of Old Oak Ave near the boat ramp.

**C. Maintenance Report:**

- **Roads and Bridge** – It is agreed that all road patching on Leino Park Road will be discontinued.
- When the weather warms up, the board will discuss asking Joe Monette to get asphalt for better road maintenance. Volunteers will be needed at that time.
- Action Item: Locate a contractor who has graded base available to repair Pine Street.
  - Board has previously approved \$1200 for graded base/general road improvements to Pine Street.
- **Paving Committee** –Absent: Andy Divoll, Brian Berube, Mike Champa, Joe Monette.
  - Action Item: Collect quotes from various paving companies.
  - Action Item: Consider increasing the maintenance fee to make paving repairs. This will be further considered when quotes are received.
- **Rights of Way Committee** – Absent: Martha Sullivan, Darrel and Tom Hopkins, Andy Divoll,

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Matt Gould, Joe Monette.

- Action Item: Locate and clearly identify all ROW throughout the park.
- There is new concern in one of the ROW that a trench is being dug to divert water, but in the effort to divert from a house it is creating a muddy, marsh in the ROW.
  - a. Do we add stone, do we consider repaving a section to assist with the flow of the water. Members will get a visual of what happens during the next rain and this will continue to be discussed if necessary.

**D. Communication Report:**

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - [www.LeinoPark.org](http://www.LeinoPark.org)
  - April LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** [LPWD@LeinoPark.org](mailto:LPWD@LeinoPark.org)

**4. New Business:**

- The LPWD Annual District Meeting to be held on Saturday, June 14<sup>th</sup>
- Westminster town-wide yard sale will be Saturday, June 14<sup>th</sup>

**5. Announcement, continued from last month:**

- The Annual Town Meeting was held on May 3<sup>rd</sup> – the LPWD citizens’ petition for the Town to contribute \$75,000 towards the paving of Leino Park Road was reviewed and voted upon.
  - This proposal passed via citizens vote; however, per MGL, it is unlawful for the Town to provide funding towards private entities/roads. Therefore, this vote was non-binding.
  - Further discussions for next steps:
    - What would it take to make that road a public way?
    - Can we request a change to the bi-laws?
    - Do we approach residents on Honeybee Lane and Parkwood Lane (again) to assist with financial contributions?

**6. Old Business:**

- Please keep all rights of way clear and accessible for all resident to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.
- The wood on our ‘Leino Park’ sign is beginning to rot. The sign should be replaced; this topic will be brought up at the Annual meeting in June.

**7. Adjournment:** Meeting adjourned at 7:42pm

**Next Meeting:** The next LPWD Board meeting will be held on the first **Thursday of next month: June 5<sup>th</sup>** at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,  
Amie Robillard - Clerk/Moderator  
[AmieR@leinopark.org](mailto:AmieR@leinopark.org)