



Leino Park Water District (LPWD)
Board of Commissioners' Meeting – April 1, 2026

1. Call to Order: April 1, 2026 at 7:02pm

- **Members present:** Chairperson: Elizabeth Williams; Water Commissioners: Bob Brown (BB), Joe Monette (JM); Water System Operator and Treasurer: Derek Knerr (DK); Clerk/Moderator: Amie Robillard (AR).
- **Members absent:** Bob Marien (BM)
- **Guest(s):** John DiBatista

2. Review and Approve Minutes: Meeting minutes from March 2026 were approved as distributed.

3. Reports -

A. Treasurer Report (Finance/Budget):

- **Receipts** – \$18085.05 collected. \$635.25 water income, \$6.39 in interest, \$50 late fee, \$17,393.41 to the bridge fund.
- **Expenditures** - \$6223.72 paid out to include Water from Westminster \$4994.80, \$110 in salaries, \$55.50 in utilities, \$230 water testing.
- **Billing** – All but 5 households have paid their water bills; thank you!
- **Payments Approvals** – Nothing currently.
- A Quarterly Income and Balance sheet is available for review

B. Water System Report:

- **Water Testing** - Water samples will be taken around April 14th for bacteria and chlorine.
- DEP is now requiring additional lead testing - To meet these needs, Derek must increase the quantity of households sampled from 5 to 10. Samples are taken twice a year: May and November.
- Fitchburg is adjusting their testing to potentially assist in the TTHM readings.
- Bob and Derek are now taking meter readings more often to test the system and determine if there are any leaks. There are a few households that were unable to be read, so those water meter 'buttons' will be replaced and readings will be taken.
- **Action Item:** Find a back-up water system operator. Would anyone like to consider learning this process? Please volunteer! The commitment is no more than 1 hour/month.
 - DK has been in communication with Andy Divoll about taking on some of this role.

C. Maintenance Report: Roads and Bridge

- Bob Brown filled many potholes on Old Oak Road.
- **Action Item:** Maintain the potholes and roads throughout Leino Park with a hot patch.
- Board members discussed the process for paving North Shore Road. Quotes are still needed. John DiBatista volunteered to contact paving companies to get a few quotes and timelines. The goal is to have quotes to present at the Annual District meeting in June.
- **Paving Committee** – Present: Joe Monette. Absent: Andy Divoll, Brian Berube, Mike Champa
 - 1 paving quote has been received, from D. Rhodes Paving.
- **Rights of Way Committee** – Present: Joe Monette. Absent: Martha Sullivan, Darrel and Tom Hopkins, Andy Divoll, Matt Gould

Leino Park Water District (LPWD)
Board of Commissioners' Meeting – April 1, 2026

- Action Item: Locate and clearly identify all ROW throughout the park.

D. Communication Report:

- **Facebook** – Please search for Leino Park and “like” our page. This can be one of the fastest ways to get up-to-date information on our neighborhood.
- **Website** - www.LeinoPark.org
 - April LPWD monthly meeting minutes have been posted.
- **Mail and E-mail** LPWD@LeinoPark.org

4. New Business:

- The annual meeting is confirmed for Saturday June 27th at 10am. Please plan to attend!
- The board is looking for new members! There are open board positions, a water system operator position, in addition we are seeking active members of our community to participate in monthly meetings.

5. Old Business:

- Please keep all rights of way clear and accessible for all residents to access.
- Reminder to all who walk their dog(s) throughout Leino Park; please clean up after your pet! Bag up the waste and carry it out.

6. Adjournment: Meeting adjourned at 8:03 p.m.

Next Meeting: The next LPWD Board meeting will be held on the first Wednesday of next month, May 6, 2026, at 7:00pm, lower level of the Knerr household: 11 Old Oak Ave. All are welcome!

Respectively submitted,

Amie Robillard, Clerk/Moderator
Amie.1206@gmail.com